

Combining stunning, culturally rich landscapes with the thriving communities of Kununurra and Wyndham, the East Kimberley region offers one of the most enviable work/life balance opportunities there is.

This pivotal role is responsible to the Director Corporate Services to provide high level financial reporting and budget advice. As part of the finance team, the role will support delivery against our Strategic Community Plan, Corporate Business Plan and Annual Budget.

This is an opportunity for an experienced professional with demonstrated knowledge and success in efficient and effective budget preparation and management and a proven ability in financial accounting and reporting. The role requires strong stakeholder engagement skills and the capacity to be effective in a team environment using an innovative, consultative and flexible approach.

The preferred applicant will have appropriate tertiary qualifications and prior experience at a senior level in a finance role. The applicant sought will have experience demonstrating strong time management and communication skills, the ability to prepare and manage an annual budget, monthly management accounts and Annual Financial Statements in accordance with the requirements of local government legislation and Australian Accounting Standards.

A position description for this role is available on our website, www.swek.wa.gov.au.

Further information regarding the role may be obtained by contacting Vernon Lawrence, Director Corporate Services on 08 9168 4100.

All applications **must** contain the following:

1. A cover letter,
2. A completed Employment Application Form (available from our website)
3. CV and,
4. A summary outlining your relevant experience and achievements relating to each of the Selection Criteria as contained in the position description in sections seven and eight.

Applications failing to specifically address each of the Essential Selection Criteria will not be considered.

Applications must be received by **Sunday 4 June 2017** and addressed to:

Shire of Wyndham East Kimberley
"Confidential – PL.21.172 Coordinator Financial Management"
PO BOX 614
KUNUNURRA WA 6743

The Shire of Wyndham East Kimberley is committed to providing equal opportunity in employment and encourages Indigenous Australians, young people, people with disabilities and people from culturally diverse backgrounds to apply for positions.

Applicants for this position must be legally entitled to work in Australia. Applicants invited for interview will be required to provide evidence of this entitlement at the time of interview. Acceptable evidence includes an Australian or New Zealand passport, birth certificate, or foreign passport with relevant visa.