



## Questions and Motions

### Annual General Meeting of Electors and Annual Report for the period 2023-2024

#### PURPOSE

In accordance with the Local Government Act 1995 a general meeting of electors must be held each financial year after Council accepts the annual report.

The matters to be discussed at the general electors' meeting are firstly, the contents of the annual report for the previous financial year and then any other general business.

#### PROCEDURES

In accordance with the Local Government (Administration) Regulations 1996, the Presiding Person is to preside at a general or special meeting of electors and is to determine the procedure to be followed. Information on how the Annual General Meeting of Electors is conducted shall be included in the Agenda.

Each elector who is present at a general meeting of electors is entitled to one vote on each matter to be decided at the meeting but does not have to vote. All decisions at a general meeting of electors are to be made by a simple majority of votes. Voting at a general meeting of electors is to be conducted so that no voter's vote is secret.

All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable at the first ordinary council meeting after that meeting or at a special meeting called for that purpose, whichever happens first.

An elector is defined in the Local Government Act 1995. An elector is a person who is eligible to vote in an election of the Shire of Wyndham East Kimberley. For the purpose of meetings of electors, the definition of an elector is to include ratepayers.

#### MINUTES

Minutes of the proceedings at an electors' meeting are to be kept and preserved and can be made available for inspection by members of the public before the council meeting at which decisions made at the electors' meeting are first considered.

#### QUESTIONS AND MOTIONS

To submit a question for the meetings of electors please use the [Question submission Form](#)

To submit a motion for the meetings of electors please use the [Motion to Council Form](#)

Priority will be given to questions of which prior notice has been given.

Complex questions requiring research should be submitted as early as possible in order to allow the Shire sufficient time to prepare a response.

Questions or statements from the floor at the meeting will be accepted at the discretion of the Presiding Member.

**Questions and Motions**  
Annual General Meeting of Electors

## Question submission Form

*Please submit your question or comment one week before the meeting to be included in the AGME agenda. Questions or statements received after this date will be at the discretion of the Presiding Member.*

Full name <b>Required</b>	
Address <b>Required</b>	
Contact number	
Email	
Question <b>Required</b>	

## Motion to Council Submission Form

*Please submit proposed motions one week before the meeting to be included in the AGME agenda. Proposed motions received after this date will be at the discretion of the Presiding Member.*

Mover (Full name) <b>Required</b>	
Address <b>Required</b>	
Contact number	
Email	
Motion <b>Required</b>	
Details of motion <b>Required</b>	